AGENDA FOR THE MEETING OF PLEASLEY PARISH COUNCIL 02/11/26

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

1**. To receive apologies for absence.**

2. **To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance**

3. **Declaration of Members' Interests**

4. **Requests for Dispensations -** To receive and, if appropriate, approve.

5. **Public Speaking (15 minutes)** The Council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting. During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are published on the agenda; items not on the agenda can be carried forward for a response at a later date. If a Police Officer or County or District Councillor is in attendance, they will be given opportunity to raise any relevant matter.

6. **Confidential items** To determine which items on the agenda if any should be taken with the public excluded.

7. To approve the draft minutes of the meeting of the Full Council Meeting held on 5/10/26.

8. **Chair's Announcements**

9. **Reports**

(a) **Report from and Questions to Derbyshire County Councillor Sarah Reaney**.

(b) **Report from and Questions to a District Councillor**

(c) **Crime reports -** Latest information for crimes that were reported in the Parish of Pleasley are as below.

	April 26	**May 26**	**June 26**	**July 26**	**August 26**
All Other Crime	2	8	4	6	5
Anti-social behaviour	1	7	2	6	7
Burglary	3				
Criminal Damage & Arson		7	2	3	
Other Crime					1
Public Order	3	1	2	4	4
Vehicle Crime	1		1	1	
Violence and sexual offences	10	13	6	8	12
Total	**20**	**36**	**17**	**28**	**29**

(d) **Report from Community Speedwatch initiative.**

(e) **Allotments & Grazing Land correspondence/reports**

i. Correspondence of 16/10/26 from Cllr Lynda Radford. On the grazing land at the back of Dale Engineering site I would like to enquire if I can rent the land where the beehive is currently sited, I would like to fence it off so the horses don't keep coming on to it as they have been doing this summer as they can easily knock the hive over. **Councillors to discuss this request.**

(f) **Cemetery Correspondence/report –**

i. Chair asked for Cemetery Fees to be added as a separate item on this agenda – Chair to email councillors prior to this meeting highlighting his concerns. Clerk has had confirmation from the Institute of Cemetery and burial who confirmed that ashes can be interred into graves, how many ashes is determined by The Councill's own rules and regulations and the physical capacity of our plots. Clerk notes most graves can accommodate between 2 and 6 sets. A traditional full-size grave can typically hold up to 6 sets of ashes If a full coffin or casket is already buried in the plot, many cemeteries still allow 1 to 2 urns placed above or beside. Mansfield District Council regulations state that a standard Cremated Remains Grave usually allows for a minimum of 4 sets of cremated remains to be buried in each plot. **1. Councillors to determine if they wish to update Pleasley Parish Council's Cemetery regulations by specifying how many sets of ashes are permitted in one standard grave plot. 2. Councillors to also determine if the fees for interring ashes into a grave is the same as the cost for interring ashes to an ashes plot.**

(g) **Street Lighting correspondence/reports** -

(h) **Footpath/Highways correspondence / reports –**

(i) **Community Centre correspondence**

Quote for Verney Roof repairs (Councillors to be provided with copies of the quote)

i. Contractor Quote No1 who previously carried out window repairs in 2024 has provided a quote for missing and broken roof tiles, replace external blown render and scaffold roof and either side of Verney Bell Tower £3753, quote also includes internal repainting of rear of chimney panel (self-employed contractor VAT doesn't apply).

ii. Contractor Quote No.2 for Replacement of Pan Tiles – Front Elevation and Valley & Repointing and Concrete Reinstatement – Bottom Course Total Price £2,300 no vat.

iii. Contractor Quote No.3 waiting for further quote – copy of quote provided at the meeting.

iv. Contractor Quote No.4 waiting for further quote – copy of quote provided at the meeting.

(j) **Recreations Grounds correspondence/reports)**.

i. Playground Inspections & Maintenance Service Monthly Report September 2026– Clerk reports no significant change since previous report.

ii. email of 12/10/26 from Matthew Connley of Bolsover District Council with copy of the Annual Independent Playground Inspections – **Councillors to be provided with copies of the report extracts and to discuss next steps for each finding.**

a. Terrace Lane Recreation Ground

- Multi Play Toddler – (findings 3 – 6)
- Single Point Swing Type 3 – (findings 1-6)
- Activity Trail - CCTV Post – (Finding 1) - Clerk has requested the following quote;

The Contractor conducted a site survey of the CCTV column today and confirmed that the issue lies with the tilt-down pivot wheel. Councillors to be provided with copy of quote costs £393.54 plus vat of £78.51 = Total of £471.05 – **Councillors to discuss approval.**

- Activity Trail – (Finding 2)

b. New Houghton Recreation Ground

- Swings - Single Point Swing - Type 3 (finding 3 & 4)
- Ancillary item – Bench – (finding 1)

iii. Concern received from resident whose properties backs onto Rotherham Rd Recreation Ground, New Houghton – Tree near boundary of property is overgrown onto property and blocking out light. Two quotes received for work.

a. Contractor 1 – Who carried out a crown thin a couple of years ago would recommend a 40% crown reduction which will be £350 (no vat).

b. Contractor 2 – to reduce the prunas the total would be £400 (no vat) and to take the tree to ground level would be £600 (not vat), I could also take the lower limbs of the other prunus next to it within the same price.

c. Contractor 3 – Option 1 - to remove the tree to ground level & remove waste £600 – no vat
Option 2 – for a 20% reduction on tree and remove waste £350 (no vat)
Councillors to discuss approval.

d. Email form Cllr L Radford of 12/10/26 seeking the permission of Council for The Pleasley Nightingales WI group to put up a banner up at the New Houghton Community Centre (similar to the Slimming World banner) so to encourage people from New Houghton, we also hope to look to see if the hall at New Houghton is available for hire on alternatives months. **Councillors to discuss approval.**

(k) **Live and Local reports** – Feedback from the previous concert - The Mark Harrison Band on Saturday 10th October 2026. Next Concert is Gus Glynn (Irish Routes) Saturday 14th November 2026 at 7.30pm, tickets at £14.00.

(10) **The appearance of Pleasley Parish**

i. For Information – Correspondence from Dave Cordon of Shelter Maintenance with **Cleaning Report for Cleaning of 8 Bus Shelters** in New Houghton/Pleasley– no change in condition. The Bus shelter opposite Hardwick Close was removed in March 2026, The Clerk discussed with Dave Cordon regarding the arrangements for a refund. As this shelter was last cleaned in March 2026, Shelter have made arrangements to only invoice us 7 shelters going forward from October 26 to April 27 followed by invoicing for 8 shelters from May 2027.

(11) **Event Planning**

i. Action from previous minutes **Proposal to organise children and mature persons parties at each Community Centre near Christmas**. Entertainer charges £150 per party for a maximum of 30 attendees per party. Councillors previously approved the date for the children's party as Sunday 6th December 12pm – 2pm held for Primary School Children years 1-6. Councillors to discuss if there is any appetite for a mature adult's party (60yrs plus).

(12) **Correspondence not mentioned elsewhere**

i. Chair requested that a discussion regarding the DUWC funding. Clerk has received correspondence from Colin Hampton of DUWC who confirmed that due to lack of funding trustees have decided from October 2026 due to funding cutbacks it is no longer viable to run the support sessions at New Houghton Hub. Existing service users are still welcome to attend DUWC sessions at Shirebrook, the volunteers will also continue supporting existing service users with legal help and guidance in ongoing court cases. The Council previously paid a donation of £1,000 to DUWC and was due to make a second payment of £1,000 in October 2026 (not yet paid) to fund the work of the Support Worker working out of the New Houghton. **Councillors to determine if the October funding payment is to be paid**

ii. Email from Chair Councils confirming Year 3 (of 3 Year Renewal) for Pleasley Parish Council includes Public, Employer's Liability Compulsory Insurance cover, Buildings, contents and fixed assets including CCTV equipment & New Houghton War Memorial. – renewal dated 23/1/26. Premium £2,819.73 plus insurance premium tax £338.37 plus administration fee £55 total Premium £3,213.10. **Councillors to discuss approval.**

iii. Quote from Arthur J Gallagher UK Community with a renewal quote for Engineering & Construction Insurance (relates to the Pressure Regulations Boiler Inspection & Insurance of Boiler and associated pipe work at The Verney and New Houghton Community Centres from 23/11/26 – 22/11/27 costing £599.24 in total for both sites including VAT/Insurance Premium Tax. **Councillors to discuss approval these costs.**

(13) **DALC – October 26 Newsletter** - **Councillors to discuss any DALC related matters.**

(14) **Parish Newsletter update**

(15) **Planning Matters –**comments to be received 21 days of the notification date unless stated otherwise.

19/10/26 Application No: 26/00343/TCON
Parish: Pleasley Parish
Officer: Mr Mitchel Smith
Applicant: Millership
Proposal: T1 Redwood - Fell, T2 and T3 (Sycamore) - Fell, T4, T5 and T6 (Crown raise and prune back from power lines) Location: Stuffynwood Lodge Wood Lane Pleasley Vale Mansfield
Determine NOT to Make a TPO - 15 October 2026 - (Delegated)

(16) email of 11/9/26 from Gill Turner to Internal auditor. Thank you for forwarding the External Auditor's query. I have reviewed our email exchanges and the comments made on my checklist and can find no explanation as to why I ticked "No" for Internal Control Objective A in the Internal Audit section of the AGAR. I therefore have to conclude that this was an error on my part when completing the Internal Audit section of the AGAR. As a result, I have amended the AGAR and have attached the revised version to this email. Please accept my apologies for any inconvenience caused by this error. Clerk updated the website and noticeboards with the amended copy of the of the Annual Internal Audit Report 2025/2026.

(17) email of 17/9/26 - DE0178 2025/26 AGAR Section 3 External Auditor Report from PKF Littlejohn. We have completed our review of the Annual Governance & Accountability Return (AGAR) for Pleasley Parish Council for the year ended 31 March 2026. External auditor report and certificate (Section 3 of the AGAR Form 3) alongside a copy of Sections 1 and 2 of the AGAR, on which our report is based.

External auditor's limited assurance opinion 2025/26
3 External auditor certificate 2025/26
We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026.

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review:
• The smaller authority has not restated the prior year figure when revaluing assets in Section 2 Box 9. Please note that the Practitioners' Guide allows smaller authorities to use any reasonable valuation method, provided that the prior year figure is restated for consistency and comparability.

• Section 1, Box 9 and Section 2 Box 11 of the AGAR have not been completed. The smaller authority has confirmed that it is not a sole managing trustee and the responses should be 'N/A' and 'yes', respectively

The Clerk prepared a Notice of conclusion of audit in line with statutory requirements and published the notice on 29th September 2026 on the Pleasley Parish Council website and community centre noticeboards which have been published since that date. Please note that when the statute and regulations were amended in 2014 and 2015, they did not include a requirement for the length of time for which that the "Notice" must be published. The previous statute required 14 days; but it is now up to the authority to make this decision.

18 (a) **Councillors to approve the following payment schedule.**

Invoice Date	Payee	Invoice No	Details	Net £	VAT £	Gross £
30/04/2026	Shirebrook Town Council	1643	Shirebrook Town Council - Hire of outreach chair aerobics instructor 1,8,15,22,29 April 2026	£91.67	£18.33	**£110.00**
27/08/2026	Shelter Maintenance Ltd	17527	Cleaning of 9 Bus Shelters - August 2026 *Shelter Maintenence have made arrangements for INVOICES BEFORE OCTOBER TO BE PAID IN FULL & Shelter will only invoice us 7 shelters going forward from October 26 to April 27 followed by invoicing for 8 shelters in May 2027	£78.39	£15.68	**£94.07**
30/09/2026	Shelter Maintenance Ltd	17615	Cleaning of 9 Bus Shelters - September 2026 *Shelter Maintenance have made arrangements for INVOICES BEFORE OCTOBER TO BE PAID IN FULL & Shelter will only invoice us 7 shelters going forward from October 26 to April 27 followed by invoicing for 8 shelters in May 2027	£78.39	£15.68	**94.07**
17/09/2026	Bolsover District Council	237969	Playground Inspection and Maintenance Service - monthly carried out between April 26 - July 26	£240.00	£48.00	**288.00**
17/09/2026	PKF Littlejohn LLP	SB20262330	Limited assurance review of Annual governance & accountability return for year end 31 March 2026	£420.00	£84.00	**504.00**
28/09/2026	Hygiene Solutions & Systems Ltd	69181	Sanitary Unit 23L - Yearly 28/9/26 - 27/9/27 New Houghton Community Centre	£90.00	£18.00	**108.00**
28/09/2026	Hygiene Solutions & Systems Ltd	69180	Sanitary Unit 23L - Yearly 28/9/26 - 27/9/27 The Verney at £90 plus Waste Transfer fees at £40	£130.00	£26.00	**156.00**
30/09/2026	Shirebrook Town Council	1686	Shirebrook Town Council - Hire of outreach chair aerobics instructor 2, 9,16,23,30 September 2026	£91.67	£18.33	**110.00**
01/10/2026	Pryme-Clean	8383	New Houghton Caretaker Cleaning Supplies order - 2x5L Bleach, 2 x boxes toilet roll tissue pack 3 ply & 1 box x Handtowels	£70.05	£14.01	**84.06**
01/10/2026	Bolsover District Council	238169	Trade Refuge Contract 1049 600 litre trade waste WEEKLY 01/10/26 - 31/03/2027	£558.74		**558.74**
02/10/2026	Bolsover District Council	239154	Dog/Litter Bin emptying (10 Dog, 7 Litter) July - Sept 26	£1,051.96	£210.39	**1,262.35**
11/10/2026	Serioiusmix (previous website management company)		Website domain & hosting until 9th December 2026	£75.00	£0.00	**75.00**
13/10/2026	Bolsover District Council	239220	Annual Independent Playground Inspections - August - October 26	£130.00	£26.00	**156.00**
13/10/2026	Smith of Derby Clockmakers	142328	Attend site to attend to correct a fault with the Verney Clock - re synced	180	£36.00	**216.00**
22/10/2026	Live & Local	10729	10.10.26 performance fee for Mark Harrison Band part of the L&L Programme	333.33	£66.67	**400.00**
23/10/2026	Clear Insurance Management Limited	LC003250	Local council insurance renewal date of 23/11/26 Year 3 Renewal for Pleasley Parish Council inc Admin Fees & *Insurance Premium Tax*	£2,875.73	*£338.37	**3,213.10**
25/10/2002	Red Design & Print	11912	1260 A4 8pp Winter Newsletters saddle stitched printed 100gsm	£398.00		**398.00**
27/10/2026	General Services Mansfield	INV 3281	Attend Verney to pressure wash and treat the front entrance steps on 27/9/26	£87.50	£17.50	**105.00**
			Total of invoices requiring payment			**£7,932.39**

(b) **BANKING - Councillors receive copies of the below bank reconciliations as part of this agenda and these transactions to be reviewed by councillors and to be approved during this meeting.**

Bank reconciliations continued overleaf

Date	Type	Description	Rate	VAT	EXPENDITURE	INCOME	BALANCE
		Opening Balance			**25,643.62**		
25-Sep-26	BAC	PLEASLEY NIGHTINGALE WI INV - SI-204 - 25th June Hire				£20.00	£25,663.62
28-Sep-26	D/D	WATER PLUS , 0748010617 Meden Allotment Water			-£104.73		£25,558.89
28-Sep-26	D/D	WATER PLUS , 0510004799 NHCC Water Bill			-£39.81		£25,519.08
28-Sep-26	CR	New Houghton Income September 2026				£285.00	£25,804.08
28-Sep-26	BAC	AH Live & Local Fees - MHarrison Concert				£14.00	£25,818.08
28-Sep-26	DPC	Clerk refund - Cartridge World - 2 x own brand HP 201x Black High Capacity Toner Cartridge CF400X	20.00%	-21.80	-£130.79		£25,687.29
28-Sep-26	DPC	Caretaker refund - West End DIY Sutton, Toilet Bruces & /Descaler Solution & spray (For Verney)	20.00%	-1.87	-£11.19		£25,676.10
28-Sep-26	DPC	Clerk Travel Expenses Sept 26			-£17.60		£25,658.50
30-Sep-26	DPC	Staff Salaries M6 (Sept 26)			-£3,285.94		£22,372.56
30-Sep-26	DPC	Caretaker Screwfix refund 4 x Toilet Seats & Silocone (For	20.00%	-7.64	-£45.85		£22,326.71
30-Sep-26	BAC	BOLSOVER DISTRICT 2ND PRECEPT PAYMENT 26/27				£57,825.50	£80,152.21
30-Sep-26	D/D	BOLSOVER D C , 800224800 New Houghton Community			-£174.00		£79,978.21
30-Sep-26	D/D	BOLSOVER D C , 800197465 Verney Community Tax			-£208.00		£79,770.21
30-Sep-26	D/D	AQUISS New Houghton Internet Fees	20.00%	-6.00	-£36.00		£79,734.21
01-Oct-26	POC	Payslip 232 Verney Hire(£261) & Open Door Income				£343.50	£80,077.71
01-Oct-26	BAC	SH & BC Tenant Dale Grazing Land Monthly Rental				£75.00	£80,152.71
01-Oct-26	BAC	CB Meden Grazing Monthly Rental				£100.00	£80,252.71
01-Oct-26	BAC	JM Tenant - Dale End Grazing monthly field rental				£125.00	£80,377.71
05-Oct-26	DPC	Clerk refund Amazon - A5 Wallet Envelopes (50 pck)	20.00%	-0.55	-£3.30		£80,374.41
05-Oct-26	DPC	HMRC CUMBERNAULD (M6) Tax & Liabilities			-£1,309.88		£79,064.53
06-Oct-26	D/D	BRITISH GAS , 60107813813C6 Electricity Verney	5.00%	-6.75	-£141.76		£78,922.77
08-Oct-26	DPC	2 x Community Centre Visitor Books and 2027 Diaries for	20.00%	-7.28	-£43.66		£78,879.11
12-Oct-26	D/D	BRITISH GAS , BGL0828431-0812352 New Houghton Gas	5.00%	-1.64	-£34.47		£78,844.64
12-Oct-26	DPC	Verney Caretaker refund B&Q Receipt 2 x LED Lamp electric Ballast 4 Pin 12.5w Light Bulbs(Verney)	20.00%	-5.33	-£32.00		£78,812.64
15-Oct-26	BAC	HM, IRISH Live & Local Concert Tickets sales				£28.00	£78,840.64
16-Oct-26	D/D	BRITISH GAS BUSINE, 601078068 Electricity NHCC	5.00%	-3.77	-£79.23		£78,761.41
19-Oct-26	DPC	BOLSOVER DISTRICT inv 238389 Cleaning services Bolsover District Council 240 Litre Bin - Fortnightly - from			-£171.21		£78,590.20
19-Oct-26	DPC	Civic Pride UK Ltd, PLEASLEYPC SI-6693 Winter Christmas	20.00%	-34.80	-£208.80		£78,381.40
19-Oct-26	DPC	VAULT TW 3176 CCTV Rental JUNE - AUGUST RENTAL	20.00%	-179.40	-£1,076.40		£77,305.00
19-Oct-26	DPC	Bolsover District Council INV 238180 Cleaning services Trade Refuse Contract 830 - 01 10 26 - 31 03 26 240 LITRE			-£838.76		£76,466.24
19-Oct-26	DPC	S BOTHAM AG SERV INV 0179 Terrace Lane Hedge cut Oct			-£160.80		£76,305.44
19-Oct-26	DPC	Shirebrook Town Council Hire of outreach chair aerobics instructor 5,12,19,26 Aug 26 INV 001681	20.00%	-14.67	-£88.00		£76,217.44
19-Oct-26	BAC	DMVG , IRISH Live & Local concert tickets sales				£28.00	£76,245.44
20-Oct-26	D/D	BRITISH GAS BUSINE, 600983076 Gas Verney	5.00%	-3.18	-£66.81		£76,178.63
20-Oct-26	D/D	NEST , IT000003863474 Pension M6			-£95.32		£76,083.31
20-Oct-26	D/D	BT GROUP PLC , GP00456935-000098 Verney Telephone	20.00%	-7.55	-£45.31		£76,038.00
20-Oct-26	DPC	John Eastwood Hospice Scarecrow 2026 Charity			-£1,006.78		£75,031.22
20-Oct-26	BAC	AH Irish Live & Local ticket sales				£28.00	£75,059.22
22-Oct-26	BAC	CS IRISH Live & Local ticket sales				£14.00	£75,073.22
23-Oct-26	D/D	SAGE UK LTD , DPASCWK Accounting Software	20.00%	-13.20	-£79.20		£74,994.02
23-Oct-26	BAC	Amazon clerk refund 1 x HP 301 XL B&W, 1 x HP 301 XL Colour printer cartridges	20.00%	-12.86	-£77.13		£74,916.89
		TOTALS		-328.28	-£9,612.73	58,886.00	
		OPENING BALANCE			**25,643.62**		
		CLOSING BALANCE			**£74,916.89**		